



<b>Job Title:</b>	Texas State Director
<b>CCFH Program:</b>	Family Connects International
<b>Location:</b>	Durham, NC
<b>Position Type:</b>	Contract (approximately 25 – 30 hours a week)

**JOB DESCRIPTION**

**Reports to:** Director of Dissemination, FCI

**Program Description:**

Family Connects International (FCI) envisions a world where all children and their families have access to a continuum of community-based care to support their health and success. The Family Connects model is an evidence-based and successfully demonstrated program that connects parents of newborns to the community resources they need through postpartum nurse home visits. The model combines top-down identification and alignment of key community resources with a bottom-up approach of engaging individual families through short-term nurse home visiting. Family Connects is currently being implemented in over 40 communities nationwide, with additional sites beginning implementation this year.

**Overview of the Position:**

Family Connects International is seeking a mission-driven Texas State Director responsible for a broad range of duties to lead and manage the sustainability and growth of Family Connects programs in Texas to ensure high performing sites, coordinated evaluation (as applicable), comprehensive and effective technical support, and collaborate with local and state-wide partnerships. This position will also serve as the policy point-person for Family Connects in Texas with support and consultation from the Director of Policy and Engagement. Current FCI sites in Texas are diverse— from small, rural communities to vast metropolitan settings— and this position will help these sites learn from one another as well as support one another in ensuring quality programming. This is a senior-level position in the Dissemination Department, tasked with maintaining excellence in design, implementation, and performance of the FC model, and will report to the Director of Dissemination.

**Scope of Work:**

This position is expected to fulfill the following job duties:

- Develop an annual state strategic plan with defined goals to be achieved by the cross-functional Texas team in service of the overall organizational strategic plan on an annual basis
- Provide leadership, mentorship, coordination and operational management of current and potential sites in Texas, managing work flows and organizing meetings between internal cross-functional teams and external partners.
- Lead and model organized, thoughtful project management skills to make work flows more efficient and supporting quality assurance, helping plan for and translate goals and activities into clearly defined benchmarks, timelines, and scopes of work and facilitating troubleshooting, identification of root cause, and course correction.

- Collaboratively design and support development of a new state partnership model in Texas that involves working with an intermediary organization to support cross-learning, quality implementation, and coordination in Texas.
- Plan, monitor, and coordinate technical assistance (TA) and training support needs provided by FCI to Texas sites and the future intermediary organization, including supporting contracting, budgeting, and providing TA as needed.
- Serve as lead point of contact for new business inquiries.
- Serve as key point of contact on developing and supporting strategic sustainability efforts of existing sites and expansion goals, including advocacy work, in collaboration with the Director of Policy and Engagement.
- Conduct advocacy activities which could include, for example, development of policy/advocacy materials, engaging with legislators and other government officials, and potentially supporting the intermediary's policy/advocacy efforts.
- Provide oversight of overall project budget including both internal budget and costs of local implementation. Monitoring contract deliverables.
- Provider oversight of ongoing data integration and data use across Texas sites and internally for reporting and site performance improvement.
- Cultivate local and state-level champions (may be done in partnership with intermediary).
- Develop relationships with early childhood stakeholders on a statewide level.
- Regularly report on progress to Leadership.
- Perform other related duties incidental to the work described herein.

#### **Required Qualifications at This Level**

**Education/Training:** Master's degree in a relevant field (e.g., healthcare administration, public policy, social work, public administration, or public health) or equivalent experience. Training in project management with significant experience in scaling and management of public health/maternal and child health or social service initiative preferred.

#### **Skills:**

- Strong project and budget management experience
- Excellent partnership management skills with a demonstrated track record of leading and managing complex partnerships
- Supervisory and/or team leadership experience in managing team dynamics, performance, and timely completion of deliverables
- Experience leading or participating in advocacy activities including offering testimony in a budget hearing, meeting with legislators or developing advocacy materials/talking points
- Understanding of the state-level budget process
- Creative problem-solver, analytical, self-motivated and mission-driven



- Understanding of evidence-based public health practice and prevention
- Understanding of implementation science and model fidelity
- Excellent verbal and written communication skills

**Location:** Fully remote. Independent Contractor.

**Travel Requirements:** This position will require frequent travel in Texas and other inquiry sites up to 20% once travel restrictions is fully resumed.

**Salary:** DOE

CCFH is committed to building a culturally diverse team. We strongly encourage minority and bilingual (Spanish) candidates to apply. The above statements describe the general nature and level of work performed by individuals assigned to this classification. This is not intended to be an exhaustive list of all responsibilities and duties required of personnel so classified.

#### **APPLICATION INFORMATION**

Please email resume and letter of interest to Kristen Southworth via email at [Kristen.southworth@duke.edu](mailto:Kristen.southworth@duke.edu) (subject line: FCI Texas Director). Applications will be reviewed on a rolling basis until position is filled.