



<b>Job Title:</b>	FCI State Project Lead, Oregon
<b>CCFH Program:</b>	Family Connects International
<b>Location:</b>	Durham, NC
<b>Position Type:</b>	Full-Time

**JOB DESCRIPTION**

**Reports to:** FCI Sr. Business Manager (temporarily)

**Program Description:** Family Connects (FC) is a model for a community-based program supporting new parents in caring for their newborns, offering physical assessments of the mother and baby, addressing questions about caring for a newborn, and helping them access any needed community services or resources. The model combines top-down identification and alignment of key community resources with a bottom-up approach of engaging individual families through short-term nurse home visiting. The program is currently being implemented in over 20 communities nationwide, with additional sites beginning implementation this year.

**Occupational Summary:** The State Project Lead position oversees all aspects of dissemination, implementation, and actualization of the Family Connects Model for the entire state once inaugural contracts are executed.

**Work Performed:**

- Provide leadership, mentorship, coordination and operational management of Oregon Cross-Functional Team including community alignment, implementation/certification, data and training;
- Coordinating training/TA for OHA staff on aspects of the FC model
- Serve as lead point of contact to Oregon Health Authority Family Connects Oregon team
- Monitor implementation and community alignment progress and identify and troubleshoot barriers across FC Oregon sites. Addressing structural challenges with OHA when necessary in conjunction with the implementation team
- Consultation with Oregon Health Authority on public funding mechanisms, legislative vehicles and program rules
- Coordinate with Oregon Health Authority and other state staff in supporting commercial insurance and coordinated care organization reimbursement of home visits
- Engagement with state legislators as needed as subject matter expert on the Family Connects model
- Develop and continuously update detailed project management plan for execution of Family Connects Oregon project with continuous management timeliness for quality assurance including troubleshooting, identification of root cause, and course correction
- Oversight of overall project budget including both internal budget and costs of local implementation. Monitoring contract deliverables.
- Oversight of development of National Center of Excellence as applicable in Oregon
- Oversight of ongoing data integration across Oregon sites
- Oversee research plans for timeliness of execution/troubleshooting
- Develop deep relationships with early childhood stakeholders on a statewide level
- Support dialogue regarding sustainability on both the state and local level
- Oversee development of state snapshot and other collateral in conjunction with Oregon Health Authority
- Regularly report on progress to Leadership



**Work Performed** (cont.)

- Convene regular meetings with internal cross functional team
- Perform other related duties incidental to the work described herein.

**Required Qualifications at This Level**

**Education/Training:** Master’s degree in a relevant field (e.g., healthcare administration, public policy, public administration, or public health) or equivalent experience. Training in project management with significant experience in scaling of a public health/maternal and child health or social service initiative preferred.

**Skills:**

- Understanding of evidence-based practice and prevention
- Understanding of implementation science and model fidelity
- Supervisory experience
- Excellent verbal and written communication skills

**NOTE:** Due to the ongoing unusual conditions affecting the country because of the COVID-19 pandemic, candidates for this position may be asked to work from home until further notice.

**Travel Requirements:** This position will require frequent travel to Oregon up to 20% once travel restrictions are lifted.

**Physical Requirements:**

- Extended sitting (up to 8 hours per day).
- Keyboarding,
- Ability to work in different (changing) locations.
- Ability to move or lift at least 50 pounds.
- Ability to climb stairs.
- Ability to perform duties in an active environment with changes in climate and noise level.
- Requires regular kneeling, bending, and sitting on the floor.
- Drive in all types of weather.
- Ability to travel in air, train, and car.

**Salary:** DOE

**CCFH is committed to building a culturally diverse team. We strongly encourage minority and bilingual (Spanish) candidates to apply.**

*The above statements describe the general nature and level of work performed by individuals assigned to this classification. This is not intended to be an exhaustive list of all responsibilities and duties required of personnel so classified.*

**APPLICATION INFORMATION**

Please email resume and letter of interest to Kristen Southworth via email at [Kristen.southworth@duke.edu](mailto:Kristen.southworth@duke.edu) (subject line: FCI Oregon Project Lead).